

BOURBON TOWN COUNCIL MEETING

NOVEMBER 10, 2020

A regular meeting of the Town Council for Bourbon, Indiana was held at 7:00 p.m. on Tuesday, November 10, 2020 with Council Members, Ward Byers, Les McFarland, Terry Clemens, Student Representative Hadessah Chupp, Clerk-Treasurer Kimberly Berger and Attorney Alex Hoover present in person. The meeting was opened to the public and livestreamed via the Town of Bourbon Facebook page.

President Byers welcomed new Council Member Terry Clemens who will fill out the term vacated by P.J. Hanley.

Member McFarland made the motion to open the Public Hearing to inform the council of the intent to apply for an OCRA grant for the Wastewater system in connection with the Stellar initiative. Member Clemens seconded the motion, and the public hearing was duly opened. Shannon McLeod of Priority Project Resources was present to explain to the council and patrons the lift station replacement project and the slip lining of the sewer line collection systems. The total project cost is \$1,083,000.00 with the Town's portion of \$243,000.00 being paid through the wastewater operating fund. Ms. McLeod explained that we will be having another public hearing at the December 8th meeting concerning this project. Being there were no questions from the Council or patrons present, Member McFarland motioned to close the public hearing. A second was made by Member Clemens and the motion passed 3 Ayes, 0 Nays.

MINUTES: Mr. McFarland made a motion to approve the minutes of the October 13th 2020 meeting, which was seconded by President Byers and carried by a vote of 2 Ayes, 0 Nays 1 abstained.

REPORTS FROM DEPARTMENT HEADS:

Ms. Berger submitted the docket of claims numbered 2724 through 2819 in the amount of \$524,278.79. Mr. McFarland made a motion to approve the claims as submitted, which was seconded by Member Clemens and carried by a vote of 3 ayes, 0 nays.

Ms. Berger asked for approval of Ordinance 2020-07, Public Health & Safety Payroll Costs, which will allow the town to be reimbursed from the Covid funds for payroll expenses for Public Safety. The amount that the town will be requesting is \$39,045.39. Member McFarland motioned to suspend the rules and pass on all three readings. Member Clemens seconded the motion and the motion passes 3 Ayes, 0 Nays. Member McFarland motioned to approve Ordinance 2020-07, Member Clemens seconded the motion and the motion passed 3 Ayes, 0 Nays.

Ms. Berger gave an explanation concerning higher utility bills to approximately 100 of our residents. There was a glitch in the download and some of the utility customers dials were not

changed from 4 dials to 5. Therefore, the units of water used were read at a lower usage due to the decimal placement. The problem has been corrected and the bills should read normal in December. Due to the upcoming holidays of Thanksgiving and Christmas, large trash pick up will be occurring a week early than normal. Those dates will be November 20, 2020 and December 18, 2020.

Ms. Berger presented the Lutheran EMS contract for ambulance services for 2021. The contract remained the same as 2020. Member Clemens motioned to approve the contract as is, Member McFarland seconded the motion and it passed 3 Ayes, 0 Nays. Berger also informed the Council that our 2020 Community Crossings grant has been successfully closed out. Ms. Berger also informed the Council and the Public that the Annual Tree Lighting will be held on Saturday, November 28th at 6:00 pending any recommendations from the County Health Department

Chief Martin appeared next before the Council and offered his monthly report. Chief Martin informed the Council of the problems they were experiencing finding shift coverage due to illness of an officer and the others just being new. Martin asked for an amendment to the salary ordinance raising the paid part-time officers pay from \$17.15 to \$20.00. Member McFarland motioned to amend salary ordinance 2019-7, Clemens offered the second and the motion passes 3 Ayes, 0 Nays. The new rate will be effective 11/10/2020.

Roger Terry, Street Department Supervisor, presented his activity report. Mr. Terry stated that leaf pick up will end on November 25th. Terry asked permission to approve a proposal from JPR to update the Town's Pavement Asset Management Plan not to exceed \$2,400.00. This plan will make the Town compliant for upcoming grant rounds in 2021. Member Clemens motioned to accept the proposal, McFarland offered the second and the motion passes 3 Ayes, 0 Nays.

Steve Stacy, Water/Wastewater Superintendent presented his activity report.

Zoning Department was represented by Kim Berger. Ms. Berger gave a report of a recent auction of 34 acres on Elm Road within our 2 mile zoning. The buyer would like to sell off 4 acres to another party. The buyer was encouraged to attend the Plan Commission meeting to further inquire about any questions or concerns that he may have.

Mike Chapman, Fire Chief, was not present.

TOWN ATTORNEY: Mr. Hoover presented Ordinance 2020-05, Access of Public Records for passage. Member McFarland motioned to suspend the rules to pass on second and third readings. Member Clemens offered the second. McFarland then motioned to approve Ordinance 2020-05 with Member Clemens seconding the motion and the motion passed 3 Ayes, 0 Nays. Mr. Hoover informed the Council that he had sent a letter to Ms. Karen Holm concerning her properties and that she had a deadline of November 18, 2020 to respond.

OLD BUSINESS: President Byers publicly thank Slabaugh Fabricating for manufacturing corn hole boards for our Park at no cost to the town, and also thanked Bourbon Christian School for a donation to our park in the amount of \$2,629.25 from a recent fundraiser that the held.

NEW BUSINESS: President Byers presented a letter of retirement from Bill Keyser who served as the Zoning/Code Enforcement Officer. Member Clemens moved to accept the resignation, Member McFarland offered the second and it was accepted 3 Ayes, 0 Nays. President Byers appointed Anna Gilsinger to the Board of Zoning Appeals effective immediately. Byers also asked for the appointment of Clerk-Treasurer Kim Berger to the Marshall County Unsafe Building Committee. Member Clemens motioned for approval of the appointment, Member McFarland offered the second and the appointment passed 3 Ayes, 0 Nays. Ordinance 2020-06 was presented on its first reading. This ordinance will increase the golf cart fees from \$10.00 to \$20.00 effective January 1, 2021. President Byers presented the design of the LED Digital sign provided through a COVID Grant. This actual sign will not cost the Town of Bourbon any funds, it will just be the responsibility of the Town to have electric to it. Member McFarland motioned to approve the sign design, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

The management of Omnisource asked to have their stormwater rate waived until further notice. Discussion ensued with a motion from Member Terry Clemens to deny the request, Member McFarland second the motion and the motion passed 3 Ayes, 0 Nays. Laurie Johnson, custodian, submitted her resignation effective November 20, 2020. Member Clemens motioned to accept her resignation, Member McFarland seconded the motion and the motion passed 3 Ayes, 0 Nays.

Ryan Anderson of JPR submitted the plans for the potential reconstruction of the basketball courts and the addition of pickle ball courts to the Bourbon Park. The estimated costs were \$779,441.00.

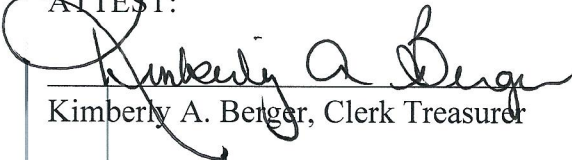
PATRON'S COMMENTS: Dena Wattenbarger questioned the Council why the freezer at the Matchett Center was donated to a non-profit organization. She stated what was people going to do if they wanted to have ice cream at an event. President Byers stated that there was nothing being stored in the freezer and as a way to cut costs to our electric bill, the Council voted to donate it at a previous meeting. Ms. Wattenbarger also questioned why the Council was wanting to sell the cooler because it was only a year old. Mr. Byers assured her that the cooler was not being removed from the Matchett Center.

COUNCIL MEMBER COMMENTS: President Byers gave an update from the EMA Board Meeting and some of the new COVID restrictions. He also informed the audience that the Owner Occupied grants were being reviewed by the committee and rated by need. Bourbon had a total of 6 applications. Byers also gave an update of two vacant businesses in the downtown area and the continued effort to get them fixed up.

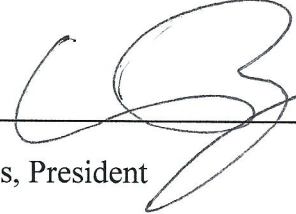
Member McFarland entertained an idea to draft an ordinance to impound vehicles and add an administraton fee. Further information will be coming in the futher.

ADJOURNMENT: Mr. Clemens made the motion to adjourn at 7:55 p.m., a second was offered by Member McFarland and carried by a vote of 3 ayes, 0 nays.

ATTEST:



Kimberly A. Berger, Clerk Treasurer



Ward Byers, President