

BOURBON TOWN COUNCIL MEETING

FEBRUARY 8, 2022

A regular meeting of the Town Council for Bourbon, Indiana was held at 6:00 p.m. on Tuesday, February 8, 2022, with Council Members, Ward Byers, Terry Clemens, Les McFarland, Attorney Alex Hoover, and Clerk-Treasurer Kimberly Berger present in person. The meeting was opened to the public.

PUBLIC HEARING: Member Clemens motioned to open the Public Hearing on the proposed water plant construction, Member McFarland seconded the motion. Being that there were not public questions or comments, Member McFarland motioned to close the Public Hearing, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Adam Sitka and Taylor Greathouse of Wessler Engineering was present to give an overview of the water plant and a timeline for activities leading up to the bid process and construction.

MINUTES: Member McFarland made a motion to approve the minutes of the January 11, 2022, meeting, which was seconded by Member Clemens and carried by a vote of 3 Ayes, 0 Nays.

OLD BUSINESS: Chuck Dewitt's contract was presented for Building and Planning Services for 2022. Member McFarland inquired if the signatures of the homeowners involved in the road vacation had been received. Mr. Dewitt stated that everything was signed and ready to move forward. Member Clemens motioned to approve Dewitt's contract for 2022 in the amount of \$12,000.00, Member McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

NEW BUSINESS: President Byers presented Resolution 2022-01 that addresses the automatic AED's purchased with COVID monies received from the Federal Government. Member McFarland motioned to approve the request, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

President Byers introduced the Intergovernmental Agreement with Tippecanoe Township addressing the Automatic AED unit that is being utilized by their Fire and EMS departments. Member Clemens motioned to accept the agreement, Member McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

President Byers presented Resolution 2022-02 that gives signatory authorization to the Council President for the State Revolving Loan. Member Clemens motioned to approve Resolution 2022-02, Member McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

President Byers presented Resolution 2022-03 the PER Acceptance Resolution for the State Revolving Fund Loan Program. Member McFarland motioned to approve Resolution 2022-03, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

President Byers introduced the Declaration to Reimburse Expenditures to the Water Fund on expenses incurred before the loan and grant process. Member Clemens motioned to accept the declaration, Member McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk-Treasurer Berger introduced a proposal from NS Services for an archaeological study needed to be completed before construction on a new water plant can take place. The cost of the study is \$2,490.00 and Member McFarland motioned to accept the proposal, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Tim Harman, of Harmony Press, Inc., located at 115 N. Main Street was present to make a request for a tax abatement for manufacturing equipment with a cost of \$2,550,000.00. Mr. Harman stated that this new digital press would create approximately 8 new jobs. Mr. Harman gave the Council an overview of their printing processes.

President Byers presented Resolution 2022-04 that makes the address of 115 N. Main Street an Economic Revitalization Area. Member McFarland motioned to approve Resolution 2022-04, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays. There will be a public hearing on March 8, 2022, to further address this request.

Member McFarland inquired about the construction bids for the proposed homes on East Center Street. President Byers stated that the construction bids would be opened at the County Building on February 18, 2022.

Clerk-Treasurer Berger presented Pay App 2 from Haskins Underground in the amount of \$85,617.81 and a Change Order #1 in the amount of \$28,973.75. Member Clemens motioned to accept the Pay App and Change Order, Member McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

President Byers introduced a Job Description change for Roger Terry as Superintendent of Public Works. Line #18 was added to the Job Description. Member McFarland motioned to accept the change, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

REPORTS FROM DEPARTMENT HEADS:

Ms. Berger asked for approval of claims #4046 - 4155 in the amount of \$790,837.24. Member McFarland motioned to approve the claims, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Berger presented a claim letter from contractor Haskins Underground disputing a bid spec of a stainless steel cabinet and asking for an additional 45 days to complete the project and the official response from our engineering contractor, Wessler Engineering. Discussion ensued. Member Clemens motioned to take the recommendation from Wessler Engineering and not allow the bid specs to be changed and the extra 45 days. Member McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk-Treasurer Berger informed the Council of a special meeting on February 28, 2022, at 4:00 p.m. to open and accept bids for the 2021 Round 2 Community Crossings grant that the Town was awarded. JPR Engineering will be present to review the bids before acceptance.

Berger asked the Council to review a rate analysis from BakerTilly that provided several options for rates and financing for the upcoming Water Plant Construction.

Berger stated that a request from Lutheran EMS to do some painting and updating of flooring to the building that houses our paramedic service. Berger was instructed to get some additional information from the maintenance gentleman on quoting the project.

Berger informed the Council that Well #1 was up and running after the recent removal and cleaning.

Chief Martin submitted his monthly report. Martin thanked his department and the Town Employees for their hard work during the recent snow event.

Roger Terry, Street Department Supervisor, presented his activity report and the report of the Utility Department. Terry also praised the employees on their dedication and hard during the recent snow event.

Chuck Dewitt, Zoning Department presented the recommendation from the Plan Commission to vacate a portion of South Washington Street. There will be a public hearing at the March meeting to address this issue. Dewitt stated that the February meeting of the Plan Commission will be held on February 21, 2022, due to member conflict. Dewitt also advised the Council that on March 14th there would be a joint meeting of the Plan Commission and the Board of Zoning Appeals with Ty Adley of Marshall County Building and Zoning Department for training and questions.

Chad Stepp, Fire Chief, was present and gave an update that his department responded to 7 calls the past month. Stepp advised the Council that the Radios had been received and will be getting into service real soon. The Automatic AED is placed in the Rescue truck and is ready to be used after the members received training on the device. Stepp stated that after the big snow the Fire Department meeting room area had a large leak in the roof. Chuck Dewitt advised Stepp that he would be willing to take a look at it. Chief Stepp inquired about using the Matchett Center to host the county fire meeting due to the recent leak in the meeting area.

TOWN ATTORNEY: Mr. Hoover stated that he would have the Road Vacation Ordinance ready for the March meeting and that he would have a drafted Ordinance addressing the Town of Bourbon's FACEBOOK page.

PATRON'S COMMENTS: Tim Harman praised the Bourbon Fire Department on their quick response to a recent fire that occurred at Harmony Communications.

COUNCIL MEMBER COMMENTS: Member Clemens inquired if there was an ordinance in place on property owners in the downtown area that required them to shovel the snow and remove ice.

President Byers stated that he has been working with Attorney Hoover on a snow route emergency ordinance that will prohibit parking on Main and Center Streets when a snow total of 3 or more inches occurs.

ADJOURNMENT: Being no further business to come before the Council, Member Clemens made the motion to adjourn at 7:17 p.m., a second was offered by Member McFarland and carried by a vote of 3 ayes, 0 nays.

ATTEST:

Kimberly A. Berger, Clerk Treasurer

Ward Byers, President