

BOURBON TOWN COUNCIL MEETING

DECEMBER 14, 2021

A regular meeting of the Town Council for Bourbon, Indiana was held at 6:00 p.m. on Tuesday, December 14, 2021, with Council Members, Ward Byers, Terry Clemens, Les McFarland, Clerk-Treasurer Kimberly Berger and Attorney Alex Hoover present in person. The meeting was opened to the public and livestreamed via the Town of Bourbon Facebook page.

MINUTES: Member McFarland made a motion to approve the minutes of the November 9, 2021, meeting, which was seconded by Member Clemens and carried by a vote of 3 Ayes, 0 Nays.

OLD BUSINESS: The Animal Control Ordinance 2021-08 was introduced for the 2nd reading. Member McFarland motioned to pass on the second reading, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays. The Ordinance will be reintroduced for final reading in January.

NEW BUSINESS: Adam Sitka of Wessler Engineering and Nick Rice of Peerless Midwest was present to discuss the well pump that we have been having problems with. A crew was onsite on Tuesday, December 14th to video the pump and filter. Mr. Rice of Peerless presented a quote to rebuild well #1 pump and motor and rehab the well in the total amount of \$37,290.00. Member McFarland motioned to accept the quote, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk-Treasurer Berger presented Ordinance 2021-09 that establishes the new trash and recycle rates for 2022 in the amount of \$15.27 per household monthly. Member McFarland motioned to approve Ordinance 2021-09, Member Clemens seconded the motion and the motion passed 3 Ayes, 0 Nays.

Berger presented Salary Ordinance 2021-10 that reflects a 2 % increase for the employees in 2022. President Byers stated that the Council Members will not be taking a pay increase for 2022. Member Clemens motioned to approve the appointments, Member McFarland seconded the motion and the motion passed 3 Ayes, 0 Nays.

Attorney Hoover and Member McFarland presented Ordinance 2021-11 to add the CT Polymers property on Elm Road to the TIF District. Member McFarland motioned to approve Ordinance 2021-11, Member Clemens seconded the motion and the motion passed unanimously. Attorney Hoover advised the Council that this request will now go back to the Plan Commission for a public hearing.

President Byers appointed Kim Berger to the Unsafe Building & Premises Board of Marshall County for the calendar year 2022. Berger was also appointed to a 2 year term on the Marshall

County Tourism Commission. Member Clemens motioned to approve the appointments, Member McFarland seconded the motion and the motion passed 3 Ayes, 0 Nays.

The 2022 Fire Department Contract was presented for approval. Member Clemens motioned to approve, Member McFarland seconded the motion and the motion passed 3 Ayes, 0 Nays.

President Byers presented the Custodial Services Contract for Heather Chupp for 2022. Member McFarland motioned to approve the contract, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

The 2022 Kosciusko Ambulance Services agreement was presented. Clerk-Treasurer Berger stated that there was no change in the contract and the cost to the town remained at zero. Member Clemens moved to approve the agreement, Member McFarland seconded the motion and it pass unanimously at 3 Ayes, 0 Nays.

President Byers presented a quote from Stryker for Lucas CPR Devices in the amount of \$35,901.78. He stated that these units will be paid with ARF funds. Member Clemens motioned to accept the agreement, Member McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

President Byers also asked to pledge \$40,000.00 for the ARF funds to replace 800 radios for the Bourbon Fire Department. Member McFarland motioned to pledge the funds, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

REPORTS FROM DEPARTMENT HEADS:

Ms. Berger asked for approval of claims #3891 - 4002 in the amount of \$631,722.04. Member McFarland motioned to approve the claims, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Berger asked approval of a Pay Application from Miller Pipeline in the amount of \$166,268.15. Member McFarland moved to accept the pay application, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk-Treasurer Berger asked for approval of a Change Order in the amount of \$16,924.00 from Miller Pipeline on a section of piping that did not require slip lining after pipe replacement. Member Clemens motion to approve, Member McFarland seconded the motion and the motion passed 3 Ayes, 0 Nays.

Berger asked approval of Pay Application #1 from Haskins Underground Inc. in the amount of \$57,142.50. Member McFarland moved to accept the pay application, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Berger informed the Council that the rentals of the Park Pavilion in 2022 will need to be finished and cleaned up prior to the park closing 10:00 p.m.

Berger stated that the Engineering proposals for the Safe Routes to School have been reviewed and awarded to VS Engineering. More information will come in 2022.

Ms. Berger asked for approval for the Emergency Contingency Plan for the Water and Wastewater Department to be in compliance with IDEM and the Marshall County Emergency Management Agency. Member McFarland motioned to approve the contingency plan, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Berger informed the Council of an issue with the wastewater Force Main. During construction of the East Lift Station, it was found that there were several cracks in the main that is exposed. Berger felt compelled to ask for an addition to the project due to the construction at this time to repair the force main. The town will be responsible for a cost of \$15,259.90. Member Clemens motioned to make the repairs now, Member McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

Chief Martin submitted his monthly report. Martin informed the Council that Sargent Amsden was currently instructing D.A.R.E to the 5th grade students at Triton Elementary. Martin praised Officer Matt Geiger for acquiring approximately \$50,000.00 worth of used equipment from the Elkhart County Sheriff's Department at no cost to the Town. Clerk-Treasurer Berger informed Chief Martin that her office has received numerous complaints concerning the trailer that is parked on East Center Street. Martin was instructed to make contact with the owner and ask for them to move the vehicle or further action will be taken. Chief Martin thanked President Byers for acquiring a grant that allowed a medication drop box to be placed in the Police Department.

Roger Terry, Street Department Supervisor, presented his activity report and the report of the Utility Department.

Chuck Dewitt, Zoning Department instructed the Council that the Plan Commission is going to be reviewing easements within the town and make sure that they are recorded. He also introduced an idea that he feels that there needs to be an added step for preapproval on his part before the County issues a building permit.

Mike Chapman, Fire Chief, was present and gave an update that his department responded to 10 calls the past month. Chapman introduced incoming Chief Chad Stepp. Chapman told the Council that he appreciated all that they do to make sure the department is equipped with the proper materials equipment to do their job.

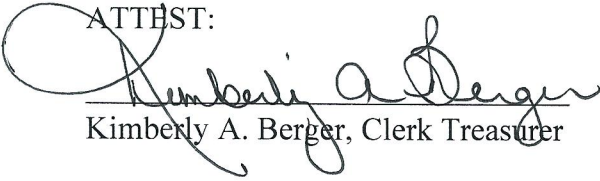
TOWN ATTORNEY: Mr. Hoover asked about contracts that he needed to prepare for January. President Byers stated that the only one that we will need to approve in January will be Chuck DeWitt.

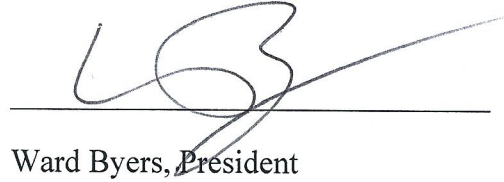
PATRON'S COMMENTS: There were no patron's comments.

COUNCIL MEMBER COMMENTS: Member McFarland stated that the Members of the Redevelopment Committee all agreed to serve on the Committee again in 2022. Member Clemens offered condolences to the family of Aaron Williams and appreciated all that he did as a business owner for our Town.

ADJOURNMENT: Being no further business to come before the Council, Mr. McFarland made the motion to adjourn at 6:55 p.m., a second was offered by Member Clemens and carried by a vote of 3 ayes, 0 nays.

ATTEST:


Kimberly A. Berger, Clerk Treasurer


Ward Byers, President