

BOURBON TOWN COUNCIL MEETING

February 11, 2020

A regular meeting of the Town Council for Bourbon, Indiana was held at 7:00 p.m. on Tuesday, February 11, 2020 with Council Members, Ward Byers, Philip Hanley, Les McFarland, Attorney Alex Hoover and Clerk-Treasurer Kimberly Berger present in person.

MINUTES: Mr. McFarland made a motion to approve the minutes of the January 14, 2020 meeting and the Executive Session held on February 5, 2020, which was seconded by Mr. Hanley and carried by a vote of 3 ayes, 0 nays.

President Byers introduced Mr. Greg Hildebrand, representative from Marshall County Economic Development. Mr. Hildebrand stated that in 2019 Marshall County seen a 151-million-dollar capital investment bringing 500 new jobs to the county. He also informed the council that they are striving to complete a workforce development program to attract Veteran's and hopefully will have it up and running in 1 to 2 months. Mr. Hildebrand also stated that the MCEDC will be assisting with the Stellar process.

REPORTS FROM DEPARTMENT HEADS:

Ms. Berger submitted the docket of claims numbered 1944 through 2026 in the amount of \$291,086.21. Mr. McFarland made a motion to approve the claims as submitted, which was seconded by Mr. Hanley and carried by a vote of 3 ayes, 0 nays. Ms. Berger also advised the Council on two Certificate of Deposits, one in the General Fund and one in the Fire Equipment Replacement Fund that matured and was reinvested at a rate of 1.50% for a period of 8 months.

Sergeant Rick Kanarr appeared next on behalf of Chief Bill Martin before the Council presenting the monthly report. President Byers then presented letters of appreciation to Reserve Officers Ray Gleason and Nick Spangle for going above and beyond in their duties as members of the Police Reserves.

Mr. Roger Terry submitted his report on behalf of the Street Department. He advised the Council that the application for the first round of the Community Crossings Grant had been submitted and now are waiting for grant awards. He personally thanked Clerk Treasurer Berger for all her work in the application process.

Mr. Steve Stacy submitted his monthly report for the Utilities Department. Mr. Stacy asked permission to move forward with financing options for the replacement of water meters from Utility Supply. Ms. Berger researched financing options through the Indiana Bond Bank and a proposal was submitted by U.S. Bancorp Government Leasing and Finance, Inc. at an interest rate of 2.128% for seven years. Mr. McFarland motioned to move forward with Bancorp for the

project, a second was offered by Mr. Hanley, and the motion passed 3 ayes, 0 nays. Mr. Stacy also addressed concerns about the internet companies' antennas being placed on the handrailing on the water tower and non-payment of contracted fees. Member McFarland stated that he felt that we needed to set up a meeting with Fourway and Surf Air Wireless LLC to discuss these issues in person.

Mr. Bill Keyser gave an update that he was working with Attorney Hoover on 2 projects that needed wrapped up from sale of property that our previous attorney has not concluded. He also stated that the building that is owned Bob Dragoni of Northern Indiana Manufacturing will be demolished starting February 12, 2020.

Mr. Mike Chapman of the Bourbon Fire Department submitted his monthly report of 2 fires, 2 medical calls and 1 accident. He also advised that council that the department was seeking a grant for a high angle support kit to be used in roll-over accidents.

TOWN ATTORNEY: Mr. Hoover stated that he has been working with Fourway and Surf Air to get their tower lease payments up to date.

OLD BUSINESS: Ordinance 2020-1 was presented for adoption of rental fees for the Matchette Center and Bourbon Park. Matchette Center Director Dena Wattenbarger voiced her concerns that she felt that they raised the fees to high. Mr. Byers asked what her feelings were on the fees and the Council adjusted the fees accordingly. Ms. Berger advised the Council that the ordinance will have to be republished in the legal section since the fees had be changed from the original publication date. Member Hanley motioned for approval of Ordinance 2020-1, Member McFarland offered a second and the ordinance passed 3 ayes, 0 nays. Ms. Wattenbarger also asked about patrons that had reserved the Matchette Center in advanced and wanted to know if they would be grandfathered in at the old rate. The Council asked Ms. Berger to send a letter to the patron's giving them 30 days to pay their reservation fees at the old rate and if not paid within the timeframe the new rates would be in effect.

The Matchette Center Contract with Dena Wattenbarger was presented. Member Hanley moved to approve the contract for 2020, Mr. McFarland offered the second and the motion passed 3-0.

The No-Parking signs were addressed that are in place on Sunset Drive in front of the park. There is no ordinance in place banning parking from that area. Mr. Byers requested that Mr. Terry remove the signs as soon as possible.

NEW BUSINESS: The 2020 Fire Department Contract was presented for approval. Mr. Hanley motioned to approve the contract, Mr. McFarland added the second and the motion passed 3 ayes, 0 nays

Jessica Amsden submitted her resignation effective immediately from her custodial position. Mr. McFarland moved to accept the resignation, Mr. Byers offered the second and Mr. Hanley abstained from voting. The motion passed 2-0-1.

Mr. Byers informed the Council that he and Ms. Berger will be meeting with New Focus HR on Wednesday, February 12, 2020. New Focus offers a service that would write job descriptions for each employee and revise an Employee Handbook to be in compliance with new laws and regulations. Mr. Byers will report back to the members at the March meeting.

A temporary contract for Park Custodian Doug Warren was presented for approval. Mr. Hanley motioned to approve the contract for 2020 at a rate of \$3,000.00 per year, Mr. McFarland seconded the motion and the motion passed 3-0.

PATRON'S COMMENTS:

Ivy Powell appeared before the Council to request the waiving of fees for the rental of the Matchette Center on Saturday, March 14, 2020. Ms. Powell will be hosting a Pancake and Sausage Breakfast to raise money for the Leukemia and Lymphoma Society. Ms. Powell stated that this was one of the leading causes of death in children her age. Mr. McFarland presented the motion to waive the fees, Mr. Hanley seconded the motion and the motion passed 3 ayes, 0 nays.

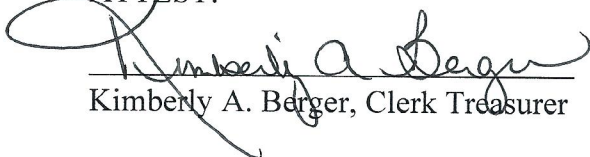
Mr. Jan Lemler appeared next before the council and questioned the No Parking signs on Main Street in the downtown area. Mr. McFarland explained that the signs were not taken down when the 2-hour parking was eliminated a few years back to try to deter people from parking on the street overnight. Mr. Lemler stated that he felt that was a misrepresentation of courtesy. Mr. Lemler also placed the Council on notice that he is filing a class action lawsuit in St. Joseph County against the present and past members of the Council, the Clerk-Treasurer and her staff, the Department Heads and Officer Carl Amsden.

COUNCIL MEMBER COMMENTS:

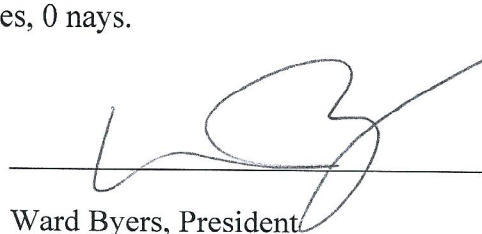
Mr. McFarland thanked the Reserve Officers for their hard work and dedication to the Department.

ADJOURNMENT: Mr. McFarland made the motion to adjourn at 7:38 p.m., a second was offered by Mr. Hanley and carried by a vote of 3 ayes, 0 nays.

ATTEST:



Kimberly A. Berger, Clerk Treasurer



Ward Byers, President