

BOURBON TOWN COUNCIL MEETING

JUNE 9, 2020

A regular meeting of the Town Council for Bourbon, Indiana was held at 7:00 p.m. on Tuesday, June 9, 2020 with Council Members, Ward Byers, Philip Hanley, Les McFarland, Student Member Hadassah Chupp, Clerk-Treasurer Kimberly Berger and Attorney Alex Hoover present in person. The meeting was opened to the public and also livestreamed via the Town of Bourbon Facebook page

MINUTES: Mr. Hanley made a motion to approve the minutes of the May 12, 18, 25, and June 1, and 2, 2020 meetings, which was seconded by President Byers and carried by a vote of 2 Ayes, 0 Nays. Member McFarland arrived shortly after the approval of the minutes.

Ryan Anderson from JPR first appeared before the council to ask for the acceptance of E & B Paving's bid for the Community Crossings Grant in the amount of \$278,077.19. Mr. McFarland motioned to accept the bid, Mr. Hanley added the second and the motion passed 3 Ayes, 0 Nays.

REPORTS FROM DEPARTMENT HEADS:

Ms. Berger submitted the docket of claims numbered 2262 through 2343 in the amount of \$219,845.01. Mr. Hanley made a motion to approve the claims as submitted, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays. Ms. Berger presented a request from Triton School Corporation the use of the Matchett Center in an event of an emergency at the Schools as a safe area. Mr. Hanley motioned to accept, Mr. McFarland offered the second and the motion passed 3 Ayes, 0 Nays. Berger also presented a request from Frances Berkey for funding for the Summerfest Parade. Due to the uncertainties with the Covid-19, Mr. Hanley motioned to table the request, Mr. McFarland seconded and the request was tabled with of a vote of 3 Ayes, 0 Nays. Ms. Berger asked for permission of an additional \$2,000.00 for repairs to the Bell Tower. There were some rotten soffit and fascia to the front of the building that needed repaired. Mr. McFarland motioned to accept the additional repairs, Mr. Hanley seconded, and the request passed 3 Ayes, 0 Nays. Berger gave an update on the upcoming tax distribution. Due to the extension of the tax payment deadline, the Town's distribution will be around \$66,000.00 dollars less that what was received in 2019.

Police Chief Martin presented his activity report to the council. Chief Martin asked the permission of the council to change the SOP's to allow full beards for members of the Police Reserves. Mr. McFarland motioned to approve the request, Mr. Hanley offered the second, and the motion passed 3 Ayes, 0 Nays. Chief Martin also asked to have Officer Rick Kanarr's duty weapon declared as a surplus. The weapon is a Smith & Wesson MP 45 with a serial number of HAB6787. The weapon will be presented to Officer Kanarr who left the police department on June 24, 2020. Mr. Hanley made the motion to accept the request, Mr. McFarland offered the second and the motion passed 3 Ayes, 0 Nays.

Roger Terry street superintendent presented his activity report. Mr. Terry presented a request from Ross Salazar for the Town to limestone the utility easement between Quad and Jackson Streets. President Byers voiced his concerns over granting this request due to a similar request from a homeowner previously that was allowed to limestone the alley, but at their expense. President Byers also requested that the Police Department make contact with Mr. Salazar about moving the vehicles he has parked in the alley. Mr. McFarland moved to deny the request, Mr. Hanley seconded and the motion passed 3 Ayes, 0 Nays. Mr. Terry presented a list of trees that need taken down that are a danger in the right-of-ways. He asked the council to review them and will be submitting quotes in the near future. The budget for the tree removal is \$5,000.00.

President Byers gave an update of the stormwater issue on North Main Street. The utility department worked with INDOT for several days and cleared the lines of tree roots and debris. They feel that the flooding issue will be resolved due to this maintenance work. President Byers praised INDOT and the town employees for their work.

Mr. Bill Keyser appeared next before the council and asked that they approve the recommendations from the Plan Commission with discrepancies that was found in the zoning book concerning sq. footage areas and setbacks not being consistent. Mr. McFarland motioned to accept the changes, Mr. Hanley seconded the motion and it passed 3 Ayes, 0 Nays. Mr. Keyser asked permission to work on abandoning a section of Washington Street that dead ends into the railroad. President Byers stated that he felt it would be in the best interest to talk to the adjoining homeowners to see how they feel about acquiring that property. Mr. Hanley motioned to table the request, President Byers seconded the motion and the vote was 3 Ayes, 0 Nays. Mr. Keyser gave an update on acquiring a legal description for the utility easement at 308 E Center Street. He stated that he is waiting on a response from Plymouth Surveying.

TOWN ATTORNEY: Mr. Hoover presented information on Utility hook ups to residents outside of the town limits. The Council agreed if there is a request from a nonresident for water/wastewater hook ups that the request needs to come before the Council for approval. Mr. McFarland offered the motion, Mr. Hanley second and it passed 3 Ayes, 0 Nays. Mr. Hoover also presented a bee keeping ordinance for review.

OLD BUSINESS: President Byers presented a proposal from Apheus for our website design and management at a cost of \$2,800.00. Mr. McFarland moved to accept the proposal, Mr. Hanley offered the second and the motion passed 3 Ayes, 0 Nays.

NEW BUSINESS: The employee handbook was presented for the final approval from New Focus HR. Mr. McFarland motioned to accept, Mr. Hanley offered the second and the motion passed 3 Ayes, 0 Nays.

President Byers presented resignations of Ward Byers, P.J. Hanley and Kimberly Berger from the Plan Commission. The new appointments of William Martin, Roger Terry and

reappointment of Jonah Best to the Plan Commission was accepted with a motion from Mr. McFarland, second by Mr. Hanley and motion passed 3 Ayes, 0 Nays.

Mr. Terry Clemens resignation from the Board of Zoning Appeals was accepted with a motion from Mr. Hanley, a second by Mr. McFarland and it passed 3 Ayes, 0 Nays. President Byers then appointed Mr. Terry Clemens to the Plan Commission to replace the seat held by Bill Keyser.

President Byers appointed Susie Schaetzle to the Board of Zoning Appeals and reappointed Mark Mosier as well.

President Byers was appointed to serve as the Town's representative to the EMA Advisory Board, Mr. McFarland was appointed to serve as the representative to the Stellar Committee with motions made by Mr. McFarland, second offered by Mr. Hanley and the motion passed 3-0.

COUNCIL MEMBER COMMENTS: Mr. McFarland gave an update of the owner occupied housing grant for home owners living on a fixed income. The county received \$500,000.00 to be shared between the communities in Marshall County. He stated that they are finalizing the plans on how the process is going to work and the applications awarded.

President Byers thanked Deaton-Clemens Funeral Home for the donation of \$250.00 to replace landscaping at the Matchett Center.

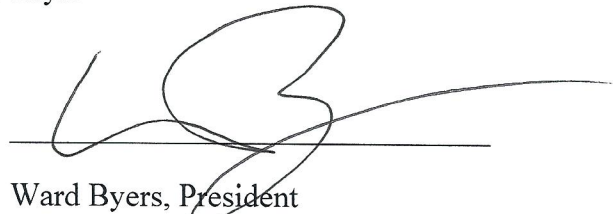
Mr. Hanley thanked Roger Terry for getting the groundwork completed for the Pollen garden located in Westwood Park. Mr. Hanley also stated that with current circumstances that he felt it would be in the best interest to invest in an additional body camera for the Reserve Officers. He stated that the money can come from the donation account

PATRON'S COMMENTS: Via Facebook, Candi Irwin asked how to apply for the assistance from the owner occupied housing grant. Mr. McFarland stated that the information will be coming soon. Greg Manual asked about the time frame for the old gym coming down and was told that he would have to speak to Triton School Corporation.

ADJOURNMENT: Mr. Hanley made the motion to adjourn at 7:54 p.m., a second was offered by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

ATTEST:


Kimberly A. Berger, Clerk Treasurer


Ward Byers, President