Disclaimer:

The *Bourbon Municipal Code* has been reproduced in this form for easy reference. In no sense, however, should this reproduction be considered an official document or replacement for the original. Where questions arise, please refer to the original *Bourbon Municipal Code* and other Ordinance Materials in the Bourbon Town Hall. That book - the original - shall be the reference source for any and all material disputes.

Reproduction Standards

This reproduction of the *Bourbon Municipal Code* attempts to duplicate the various styles from the original - within reason. In most cases, paragraph delineation and page formatting have been preserved. Font variations have been duplicated where practical (bold, italics, all capitals, etc.) but have not been adjusted to match various typewriters.

During the reproduction process, certain standards have been developed:

Void or Inactive Ordinances:

When an ordinance is clearly inactive or void, the first word of the title of the ordinance will be "(VOID)". This title appears in the Table of Contents and the Search Results panel.

Example...

Void ordinances have not been translated into text. Pictures of the pages of these ordinances are available for viewing.

Handwriting:

Handwritten text, typically used for entering the date of the ordinance, is indicated by a slightly larger font, underlined, in italics: *Handwritten Text*.

Example...

Signatures:

Signatures are indicated as handwritten text (larger font, underlined, in italics) and are also colored green: *My Signature*

Example...

References:

References between ordinances use standard HTML linkage techniques and style. For *backward* references such as an ordinance that amends or repeals an earlier ordinance, the link typically uses the text as found. More specific references to section numbers or paragraphs, for example, allow for more specific links.

Example...

Forward references do not contain text to represent the linkage; ordinances do not contain references to the future ordinances that will amend or repeal them. Therefore, Editor's Notes (below) are used to denote complementary *forward* links.

Example...

Editor's Notes:

When text has been added to a document - whether for clarification or to indicate a forward link - that text is indicated by an "Editor's Note". The notes are typically delineated as such, but are also in red. Note that links within a note will use the standard link color, although they are clearly contained within the note.

Example...

Archived Material:

When text has been removed or replaced - the *old* text may be available for viewing by selecting (clicking) a the Expand/Collapse button beside a view archive link.
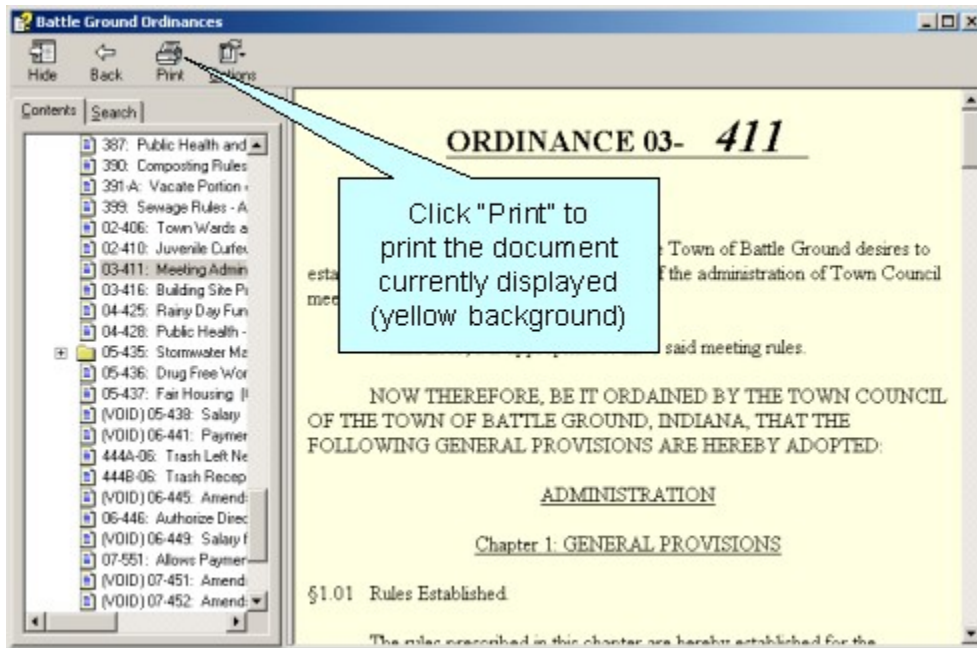
Example...

Please note that these bitmap images will not be found by search operations.

Usage Tips:

A few features of this production have been extremely valuable: *Print*, *Select* and *Search*.
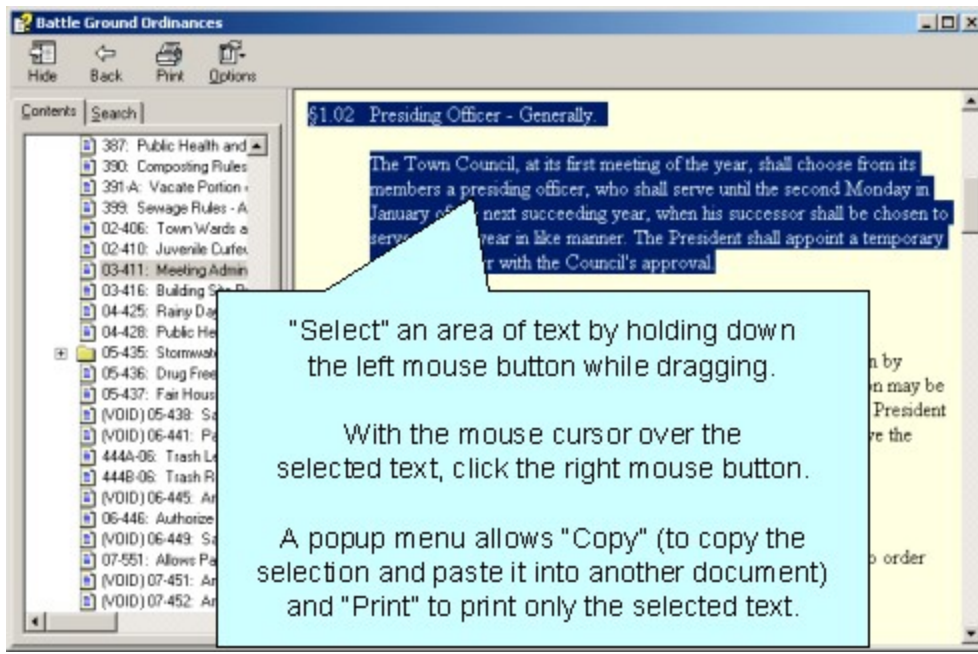
Print

Ordinances or Resolutions may be printed simply by selecting the printer icon (see image below) from the upper left menu. The currently visible document will be directed to the default printer.

To print a portion of a document, refer to the *Select* section below.
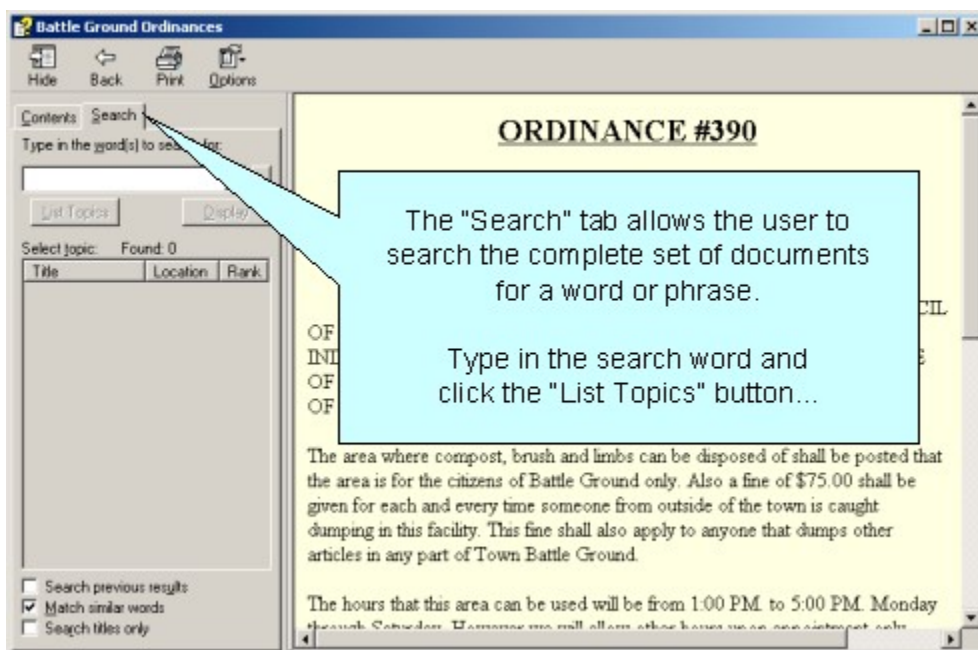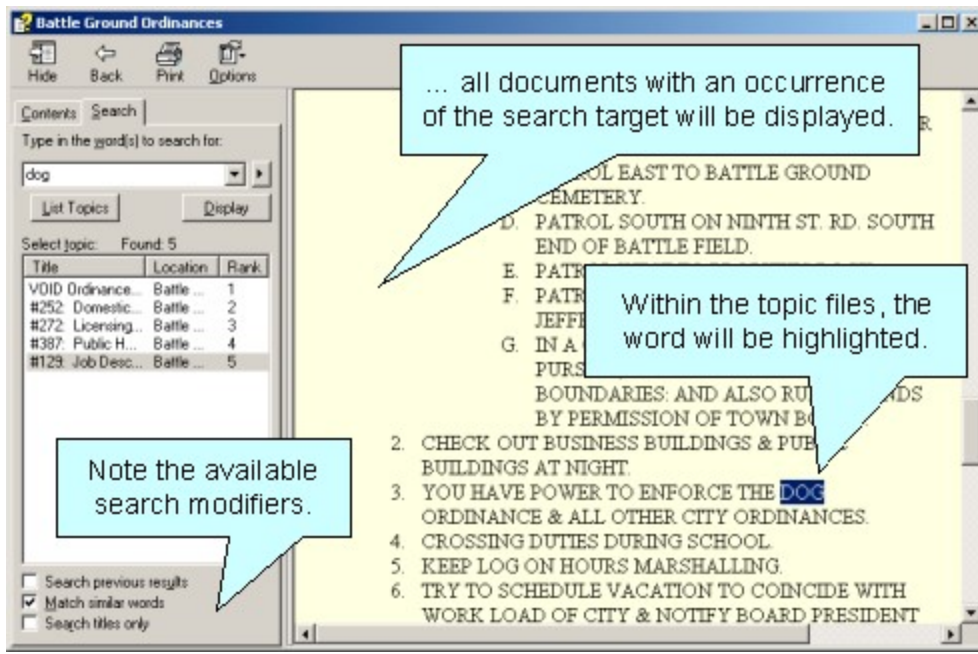

Select

A section of text may be "selected" when the entire document is not required.

The screen shows a help popup with the text:

"Select" an area of text by holding down the left mouse button while dragging.

With the mouse cursor over the selected text, click the right mouse button.

A popup menu allows "Copy" (to copy the selection and paste it into another document) and "Print" to print only the selected text.

Search

The "Search" function is one of the most powerful features of this production. "Search" for a word or phrase and all ordinances matching the search criteria will be listed.

The screen shows a help popup with the text:

The "Search" tab allows the user to search the complete set of documents for a word or phrase.

Type in the search word and click the "List Topics" button...

Search Notes:

Standard Internet syntax is used for entering the word or phrase search targets. For example, a search for *Load Limits* (without quotes) will find all documents that contain *load* **or** *limits*.

A similar search for *"Load Limits"* will find only documents with the phrase *load limits*.

The "right arrow" button to the right of the search term allows modifiers such as "AND", "OR", "NEAR" and "NOT". A search for *Load AND Limits* will find documents with these two terms - whether the two words are together or not.

Search modifiers - at the bottom of the "Search" pane - allow subsequent searches on previous results. For example, the user may search for *Load* and then search for *Limits* on the results of the first search.

Version:

This is **Version 2.0** of the Bourbon Ordinance Book, published on February 4, 2012. It includes materials through December 31, 2011.

There are two *Compiled Help Metafiles* (chm files) for this version:

BOURBON.chm   Contains all of the *captured* ordinances and resolutions, indexed by topic and in chronological order.   Inactive (void, expired, matured, replaced) ordinances and bond ordinances are available as digital images.

BOURBON_small.chm   Contains the same materials as **BOURBON.chm** - without the images. As a result, this version is MUCH smaller - suitable for a website, email, or - in most cases - everyday usage.

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